

Financial training for non financial staff

ATTAINMENT TRAINING



The financial training specialists

Budgeting

Have you ever felt that your budget is driving you to drink?

This course is aimed at budgetholders, to help them understand the budget process better so your organisation can get more out for its money.

Typically when someone is good at their job they get promoted, and with promotion eventually comes budget responsibility. Yet we often assume they will pick up the necessary budget know-how as they go along.

We use a case study to illustrate the whole process, including:

- how the budgetholder chooses to use the funds allocated to them
- some options if told to cut the budget
- understanding the monthly report
- forecasting the end of year outturn

In addition we outline how funds are allocated in your organisation, and use your internal reports. We encourage a member of your financial team to come and do a Q&A session at the end.

Who is this training relevant to?

Anyone who has budget responsibility, their deputies, or (even better!) anyone who is about to be given a budget.

How long is the time investment?

One day.

How much will it cost?

You pay a daily rate for the course, plus our travel costs (plus VAT). This includes all development costs, the cost of the course materials, and the post course development resources. You provide the venue. There are no nasty hidden surprises in the fee!

How do you find out more?

Email us on alex@attainmenttraining.co.uk or telephone on [0121 276 0040](tel:01212760040), and we will arrange a visit to discuss your needs in more detail.